

Duke Office of Information Technology

Email Setup

Your Duke email client must be configured to use Secure Socket Layers (SSL), which protects your NetID password when you receive or send mail.

OIT recommends that students use [Duke WebMail](#), which is pre-configured to use SSL. If you choose to use a client other than Duke WebMail follow the instructions below to secure your email.

If your email client is not listed below, it is not on OIT's list of [supported software](#). Check the online help for the client or contact the vendor for instructions on how to enable SSL for your mail.

General Configuration Information

Incoming Mail Server: imap.duke.edu Requires encryption (SSL) on port 993 or 995

Outgoing Mail Server: smtp.duke.edu Suggested encryption (SSL) on port 587 (Outlook Express and Outlook 2007 should use port 465)

Specific Email Setup Instructions

[Mozilla Thunderbird](#)

[Outlook Express 6](#)

[Outlook 2002 \(XP\)](#)

[Outlook 2003](#)

[Outlook 2007](#)

[Vista Mail](#)

[Mulberry 4.0.2 \(PC\) download here](#)

[Mulberry 4.0.2 \(Mac\) download here](#)

[OS X Mail 10.4 \(Tiger\)](#)

[OS X Mail 10.5 \(Leopard\)](#)

*NOTE: If you have Norton Anti-virus or any other virus software that scans outgoing email you should disable the outgoing mail scan.

*ADDITIONAL NOTE: The above settings apply to users on the Duke network and most off-campus networks. While rare, some networks will not permit the use of outgoing mail servers other than their own. The Duke University Health System is one of those networks, and it's users should contact the DHTS Help Desk at 919-684-2243 if they experience problems sending mail. [Click here for DUHS outgoing mail settings](#).

Duke Office of Information Technology - www.oit.duke.edu - (919) 684-2200 - help@oit.duke.edu